

Kentucky Mental Health Planning & Advisory Council
Membership Committee
October 24, 2008 1:00 pm – 4:00 pm
DMHMRS, 100 Fair Oaks Lane, 4th Floor, Conference Room A
Frankfort, Kentucky

Members Present: John Basham (via teleconference), Rita Brooks, Rebecca Garrett, Robert Hicks, Mary Sue Klusman, Steve Liles, Stephen Lyons, Steve Shannon
Staff Present: Michele Blevins, Christie Penn, Melissa Runyon

Topic	Discussion	Next Steps
Call to Order	Rebecca Garrett called the meeting to order at 1:15 p.m.	
Approval of July Meeting Summary	Steve Liles made a motion to approve the summary of the July meeting. Steve Shannon seconded and the motion carried.	Meeting summaries are available on the Planning Council website once they are approved. http://www.mhmr.ky.gov/mhsas/kmhpac.asp
Review of Young Adult Consumer Applications	<p>The Committee reviewed two young adult consumer applications. One of the applications was submitted past the deadline and is not 18 years of age at this time. Members discussed the option of extending the qualifying age of young adult consumer applicants to 16-25. Currently a young adult consumer must be 18-25 to apply for Council membership. The Membership Committee recommends allowing individuals who are 16 and 17 years old to become members.</p> <p>Steve Shannon made a motion to recommend both applicants as members with all voting privileges. Robert Hicks seconded and motion carried.</p> <p>The Committee recommended resolving the discrepancy in the Bylaws by adopting the following language in Article 3 Section 3(G) of the recommended Bylaws: <i>At least one seat is allotted to a young adult consumer of mental health services (age 16-25).</i></p>	<p>Staff will take this recommendation to Acting Commissioner Steve Nunn.</p> <p>The Council may discuss this on November 13th or vote to send it to the Bylaws Committee.</p>
KMHPAC Brochure	<p>Members reviewed a draft copy of a brochure for the Council. Staff recommended adding photos of Council members to personalize it; members concurred.</p> <p>Robert Hicks recommended the Council adopt a logo and create lapel pins for members. Members discussed options for obtaining a logo.</p>	<p>A photo release form will be distributed at the Nov. 13th Council meeting and photos will be taken on Feb. 18th and 19th.</p> <p>Staff will explore options for designing a logo.</p>
Membership Applications	Members reviewed the application forms and approved the content as written.	The applications will be accessible at the

		MHPAC website.
Review of Letter Sent to Applicants Not Selected	Members reviewed the content of letters sent to applicants who are not selected for membership at a particular point in time but who may be selected during future reviews. Members concurred that no changes need to be made to the letter at this time and charged staff with sending it to applicants.	Staff will mail the letters to applicants.
Membership Timeline	Members reviewed a listing of members dating back to 1999. The list included term expirations. Staff requested input as to whether such a document is necessary and helpful for the committee. Members reported that maintaining term expirations on the contact list is helpful and probably sufficient at this time.	Staff will continue including term expirations on the contact list.
Other Items from the Committee	No other topics were discussed at this time.	
Adjournment	Steve Shannon made a motion to adjourn at 2:46 p.m. Mary Sue Klusman seconded and the motion carried.	<u>Next Meeting</u> September 17 th 1:00 – 4:00 p.m. KDMHDDAS, 4 th Floor Small Conference Room Frankfort